

CORPORATE PERFORMANCE REVIEW WORKING PARTY TERMS OF REFERENCE FOR 2016/17

General

A Sub-Committee of the Overview & Scrutiny Panel was established to review and scrutinise issues related to Corporate Performance and the Council Budget

Membership, Chairmanship and Quorum

Number of Members	Eight
Political Composition	3 UKIP 2 Conservative 1 Labour 1 Independent Group 1 Democratic Independent Group
Substitute Members Permitted	Yes
Political Balance Rules apply*	No
Appointments/Removals from Office	By the Overview and Scrutiny Panel
Restrictions on Membership	Non-Executive Members only
Restrictions on Chairmanship	None
Quorum	Four
Number of ordinary meetings per Council Year	Meetings will be called as required and as reflected in the work programme below

Terms of Reference

1. To monitor half-yearly, the performance of the shared services or outsourced arrangements against set targets and conduct annual review of agreements for these arrangements to ensure value for money and savings; and propose action points for improvement;
2. To monitor the performance of the Medium Term Financial Plan;
3. *To maintain an overview of the major projects Council is involved in, using the project management tool kit;*
4. To review the 2015-19 Corporate Plan to determine progress;
5. To review the strategies of Council to overcome the impact of lack of income and other revenue shortfalls in forward budget, debt management strategies and provision of services to residents;
6. *To review the Council's progress against the Corporate Improvement Plan produced and monitored by the Strategic Development Group;*

Deleted: To evaluate major projects Council is involved in

Deleted: To review the Council's progress against the Corporate Improvement Plan

Delegations

Delegate authority by the Overview & Scrutiny Panel (on 13 January 2015) to make recommendations on the corporate performance report directly to Cabinet.

Notes

This working party was established in principle by the decision of the Overview & Scrutiny Panel on 28 May 2008. These terms of reference were agreed by the Overview & Scrutiny Panel on 24 May 2016.

***NB:** The Overview & Scrutiny Panel unanimously agreed to disregard political proportionality in establishing membership to this sub group.